

# *Partners for Work Project*

Auburn Rotary  
Greeter Proposal  
November 16, 2005

## Job Description:

The Greeter will be an Auburn Rotary staff member responsible for the following:

- Assist Rotarians with setup of the room before the Rotary meeting
- Assist Treasurer behind the counter in all functions (tasks currently performed by Secretary or Red Badge)
- Greet Rotarians
- Clear tables of lunch dishes during the meeting
- Assist Rotarian with cleanup after the meeting

Hours: 11:30-1:30 Wed

## Benefits to Auburn Rotary:

- Meets goals of Partners for Work, a current Rotary project
- Serves as a model for other Rotary clubs interested in Partners for Work as a vocational service project
- Rotarians benefit from relationships with persons with developmental disabilities
- Work functions currently performed by Rotarians may be accomplished by paid staff
- May receive lunch cost reduction if caterer can leave early

Cost to Rotary: \$1000 per year

## Process:

- Board approves
- Kip and Trish work with school district to identify a candidate
- Rotarian group interviews candidate and makes decision to hire
- Training plan will be developed and assisted with outside resources